



408 Washington Avenue, Suite 210, West Plains, Missouri 65775 ❖ Phone 417-257-2630 ❖ MO Relay 711

Present: Cindy Cowens, Tammie Watson, Cindy Bridges, Jody James, Joan Wright, Valarie Haring

Jody called the meeting to order at 10:02 AM

Minutes were reviewed with two changes noted. In the final paragraph Joan clarified that it should be all "first time test takers" can take the HiSET for free. It was also noted that the next meeting date was January 28, 2020, not January 21, 2020. Joan motioned that the minutes be approved with noted changes, Jody seconded-motion passed.

Valarie provided update on WIOA Youth program. Current performance is not available because the state has not updated the system. Numbers were pulled from MOJobs to show individuals served and the locations.

Two local youth policies were reviewed. The first policy was the Youth Incentive. The discussion surrounded the need for the revision. Cindy C. motioned to accept the policy, Tammie seconded-motion passed. The second policy was the requirement for determining basic skills deficiency. After review and discussion Joan made the motion to approve the policy, Cindy B. seconded-motion passed.

Review of the 14 required WIOA program elements and the core monitoring guide was discussed. Valarie emphasized that we need to be able to offer access to all 14 program elements and that is not being seen in the MOJobs system at this time. Suggestion was made to schedule a more in-depth meeting in the spring to review the guide and discuss ways to increase youth participation and services. Valarie will work to get something scheduled.

Youth program benchmarks were reviewed. Concern was noted by the SCWIB Compliance Manager about lack of enrollments for the SCMCAA program and that neither program has provided employer driven training. Decision was made to suggest to the full board that they require a corrective action plan from SCMCAA on how they will increase their enrollments. Notice was also provided to both program operators that at the April meeting we will review the employer driven training, if that number does not improve we will request corrective action plans.

Meeting adjourned at 11:30 am

Next meeting: April 28, 2020