



408 Washington Avenue, Suite 210, West Plains, Missouri 65775 ❖ Phone 417-257-2630 ❖ MO Relay 711

**Board Meeting Agenda**  
**1:00 p.m. Tuesday, October 22, 2024**  
**Twin Pines Conservation Center – Winona, Missouri**

- I. Call to Order.....Becky Brooks, Chair
- II. Roll Call..... Jody James
- III. Approval of Minutes from July 23, 2024..... *Action Needed*
- IV. Meeting Your Members – AEL Director, MSU-WP.....Joan Wright
- V. Executive Director’s Report ..... Jody James
  - Status of Operating Programs In-House.....Information Only
  - Four Year Plan.....Information Only
  - Plant Closures/Lay Offs.....Information Only
  - Board Vacancies.....Information Only
  - Dates of Committee and Board Meetings for 2025.....Information Only
  - Employee Handbook Revisions – (Resignations, Awardment Policy).....*Action Needed*
  - Job Center Leases.....*Action Needed*
- VI. WIOA Performance Report.....Scott Davis
  - Compliance/Monitoring Report
  - Enrollment Report.....Information Only
- VII. WIOA Adult, DW, and Youth Program Updates.....Scott Davis/Amber Herren, One Stop Operator
- VIII. Finance Report..... Lisa Engelhardt
  - Independent Audit
  - Approval of First Quarter Budget.....*Action Needed*
- IX. Committee Updates
  - One Stop Committee.....Becky Brooks
  - Executive Committee.....Becky Brooks
  - Youth Committee..... Joan Wright
  - Inclusion Committee.....Lisa Engelhardt

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South Central Workforce Investment Board is an equal opportunity employer/program.  
 Auxiliary aids and services are available upon request to individuals with disabilities.

- X. Update on National Career Readiness Certificate ..... Lisa Aden
- XI. Announcements
- XII. Adjournment..... *Action Needed*

**Next Meeting Date – Tuesday, January 28<sup>th</sup>, 2025 @ 1:00 p.m. at  
Twin Pines Conservation Center - Winona**