



South Central
WORKFORCE
Investment Board

408 Washington Avenue, Suite 210, West Plains, Missouri 65775 ❖ Phone 417-257-2630 ❖ MO Relay 711

Board Meeting Agenda
1:00 p.m. Tuesday, January 28, 2025
Twin Pines Conservation Center – Winona, Missouri

- I. Call to Order.....Becky Brooks, Chair
- II. Roll Call..... Jody James
- III. Approval of Minutes from October 22, 2024..... *Action Needed*
- IV. Meeting Your Members – Poplar Bluff Chamber of Commerce President.....Steve Halter
- V. Poplar Bluff Job Center Video.....Steve Halter
- VI. Registered Apprenticeship Programs.....Michelle Rooffener
MO Dept. of Higher Education & Workforce Development- Apprenticeship Outreach Coordinator
- VII. Executive Director’s Report Jody James

Status of Operating Programs In-House.....Information Only
NAWDP Certification.....Information Only
Plant Closures/Business ServicesInformation Only
EO Compliance Monitoring Report.....Information Only
Grant Opportunities/Unrestricted Funds.....Information Only
Board Vacancies.....Information Only
Approval of New Board Member.....*Action Needed*
Employee Handbook Revisions – (Inclement Weather Policy).....*Action Needed*
- VIII. WIOA Performance Report.....Scott Davis
 - OWD Regulatory Compliance Report.....Information Only
 - SkillUP Monitoring Report.....Information Only
 - Local Compliance/Monitoring Report.....Information Only
 - Performance/Enrollment Report.....Information Only
- IX. WIOA Adult, DW, and Youth Program Updates.....Amber Herren, One Stop Operator
- X. Financial Report..... Lisa Engelhardt
 - Independent Audit.....Information Only
 - Cost Policy Statement.....*Action Needed*
 - Transfer of Funds (DW to AD).....*Action Needed*
 - Approval of Financial Report.....*Action Needed*

Partner of **americanjobcenter** network

South Central Workforce Investment Board is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.

XI. Committee Updates

- One Stop Committee.....Becky Brooks
- Executive Committee.....Becky Brooks
- Youth Committee..... Joan Wright
- Youth Safeguarding Policy..... *Action Needed*
- Inclusion Committee.....Lisa Engelhardt
- Nominating Committee.....Lisa Aden

XII. Election of Officers *Action Needed*

XIII. Announcements

XIV. Adjournment..... *Action Needed*

**Next Meeting Date – Tuesday, April 22nd, 2025 @ 1:00 p.m. at
Twin Pines Conservation Center - Winona**