



South Central WORKFORCE Investment Board

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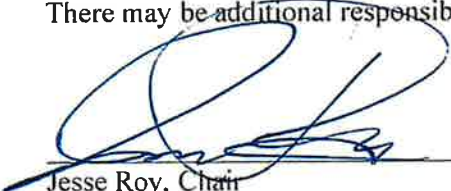
Fiscal Agent Agreement

The Chief Local Elected Official (CLEO) for the South Central Workforce Investment Board (SCWIB) designates the SCWIB Staff as the local Fiscal Agent for the South Central Region. This designation will be determined every two years when the CLEO By-Laws are reviewed or as CLEO determines a need.

Designation of the fiscal agent does not relieve the CLEOs of liability for the misuse of grant funds. The CLEOs must ensure the SCWIB Staff has clearly defined roles and responsibilities. The fiscal agent is responsible for the following functions:

- Receive funds
- Ensure sustained fiscal integrity and accountability for the expenditures of funds in accordance with the Office of Management and Budget circulars (OMB), WIOA and the corresponding Federal Regulations and State Issuances
- Ensure all Financial policies and procedures adhere to OMB, WIOA, Federal Regulations and State Issuances
- Respond to audit financial findings
- Maintain proper accounting records and adequate documentation
- Prepare financial reports
- Provide technical assistance to sub-recipients regarding fiscal issues
- Procure contracts and/or obtain written agreements
- Conduct financial monitoring of service providers
- Ensure independent audit of all employment and training programs

There may be additional responsibilities determined by the CLEOs.



 Jesse Roy, Chair
 South Central Region Chief Local Elected Official

3-8-24

 Date

DocuSigned by:


 45BC75ED59D9407
 Becky Brooks, Chair
 South Central Workforce Investment Board

3/8/2024

 Date



 Jody James, Executive Director
 South Central Workforce Investment Board

3/08/2024

 Date