



South Central
WORKFORCE
Investment Board

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Relay 711

Board Meeting
July 27, 2021
Meeting held by Hybrid in person and WebEx

Board members present: In person in West Plains or Poplar Bluff: Becky Brooks, Chair; BJ Wear.

By WebEx: Sheila Barton proxy for Dennis Lancaster, Joan Wright, Julie Carter, Robin Thomas, Diana Ball, Lisa Aiden, Robb Cox, Kerrie Zubrod, Melinda Hathcoat, Aaron Wheeler

Presiding Commissioners Present: The Honorable Zach Williams, Wright County Chair; The Honorable Scott Long, Texas County; The Honorable Mark Collins, Howell County; The Honorable Vince Lampe, Butler County; Honorable Joe Lloyd, Reynolds County; The Honorable Jeff Cowen, Shannon County; and The Honorable Jesse Roy, Ripley County

Visitors Present: No roll call taken because of meeting being held by Zoom.

Call to Order: Becky Brooks called the meeting to order at 1:04pm. Donna Parrott did roll call and it was established that there was a quorum.

Minutes: Chair Becky Brooks asked if everyone had reviewed the minutes from April 27th, 2021 meeting and if there were any changes, additions or correction needed. With hearing none, a motion was made by Lisa Aden, and 2nd by Aaron Wheeler to accept the minutes as presented. Motion Approved.

Becky Brooks gave a report of their NAWB Conference attended in Washington, DC the end of June 2021. She stated that she and Donna Parrott learned a lot that will help in the upcoming RFP's that will be coming up the first of the year. As well as other information that will help both of them to serve the WIB.

Donna Parrot gave a brief update for her report that was sent out prior to the meeting. She asked the Board and CLEO's to save the date of October 27, 2021, for a Board Retreat-Training, with the Board Meeting taking place after that. Becky/Donna stated that the Committee meeting will take place the first Tuesday of each Quarter End month, and that she would be sending out reminders. Donna reported on our Compliance Findings on this report, and that SCWIB had sent in the Correction Action plan for these Findings. Donna stated that she is working with the state for more training for our region.

Donna Parrott also reported out on the Extension letters and the Benchmarks that went out to the sub-recipients, and that both Ozark Action, and South Central had accepted the letter of intent for the Py21/FY22 program year. Donna let the Board know that State is requiring SCWIB to increase our services to 800 participant per region, thus 400 per sub-recipient.

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WIOA Performance Reports – sent out ahead of time. Donna went over in place of Valarie Haring, as she was out. Donna also went over the Job Seeker Survey that is required to be discussed at each Board Meeting.

Donna Smith gave the Finance Report that was sent out ahead of time. She stated that PY19/FY20 had been fully used, as she move some of each program WIB Admin down to Program to ensure that South Central used the full budget given to them. She also went over the Carry Over money that would be redistributed back out to the subs. Donna then went over the New Py21/FY22 Proposed Budget, JB Wear made the motion and 2nd by Lisa Aden to accept the Budget as proposed. Motion Passed to accept the Budget as presented. Donna presented the proposal to hire a Business Rep from the WIB portion of the Budget. BJ Wear made the motion to hire one or two Business Rep's to help our region in the Out Reach aspect of our region. Lisa Aden 2nd, motion passed to hire someone for this position on a part time basis.

Committee for Inclusion – Committee just met for basically an introduction of themselves, and to discuss their vision.

One Stop Committee – given by Becky. She stated that Poplar Bluff has been approved, but the West Plains is still in process. Donna Parrott gave the Policy Revisions that the WIB is asking to fulfill some of the monitoring issues in our area. One of the revisions is to have the WIB staff to start monitoring and approving 100% of all participant costs before any money is spent by the sup-recipients. The Second Policy Revision is on the ITA cap for expenditure per participant. The Cap is now at \$6500, and the WIB would like to move it to only \$5,000, as this would allow for more participants to be served. Lisa Aden made the motion to accept the change to the ITA, and it was 2nd by BJ Wear. Motion Passes. Incumbent Worker policy was discussed. The IW policy needs to include ‘a review of each employer wanting to participate will be done with priority given to employers that have not used the service in the last three years. A 1% minimum will be required as the salary increase.’ BJ Wear made the motion to accept the changes to the IW policy, Lisa Aden 2nd, Motion passed.

Youth Committee – no report out needed, but the Committee did meet.

Executive Committee – report given by Becky Brooks. Becky reminded Executive Committee that the Job Centers of the future meeting will be held in West Plains 8:30 – 10:00 on October 14th, 2021.

CLEO Committee – Zach gave a short update. Zach stated that the Case Workers might be able to partner with the Counties to get people in Work Experience in the County offices also. Introduction of New Board Members Julie Carter and Rob Cox.

Motion made by BJ Wear and 2nd by Diana Ball to Adjourn at 2:15 pm.

Next Meeting Date – Tuesday October 26, 2021 – In Person, Info to be sent out prior to meeting

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