



South Central
WORKFORCE
Investment Board

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Relay 711

**Hybrid
Board Meeting
1:00 pm, April 27, 2021**

**On Site in West Plains – 1st Floor Conference Room at the OzSBI Center
On Site in Poplar Bluff – Board Room at the Poplar Bluff Chamber of Commerce
Virtual & by Phone**

Board members present: Becky Brooks – Chair, Chris Oravec – Vice Chair, Dennis Lancaster, Joan Wright, Mike Ennis, Rob Cox - proxy for Mary Schrag, Robin Thomas, Jennifer Taylor, Kerrie Zubrod, Cody Dalton, Diana Ball, B.J. Wear, Aaron Wheeler

Presiding Commissioners Present: The Honorable Zach Williams, Wright County Chair, The Honorable Scott Long, and the Honorable Mark Collins, Howell County; The Honorable Jesse Roy, Ripley County; The Honorable Vince Lampe, Butler County; The Honorable Jeff Cowen, Shannon County

Visitors Present: Will Wheeler representing US Senator Roy Blunt; Megan Nickey representing US Representative Jason Smith; Garland Barton; Ozark Action Inc. staff; South Central Missouri Community Action Agency staff

Call to Order: Becky Brooks called the meeting to order at 1:03 pm.

Previous Minutes: Mike Ennis made the motion to approve January 26, 2021 minutes; B.J. Wear 2nd Motion approved.

Donna Parrott gave her Executive Directors report which is attached to these minutes. Slides were also presented with information that Ken Mall, Consultant for OWD working with Job Centers of the Future, had previously presented to the State Workforce Board. The slides show that Missouri is almost always ranked between 13-15 of the 15 states that are in the Midwest.

Valarie Haring gave Sub-State Monitoring Report that is for January 1, 2020 to December 31, 2020. The report is posted on the SCWIB website. the WIOA Performance Report updates. Region Wide performance was reviewed. Skills Gain and Youth Credentials are both in the red. These are not all current participants; most are at least 6 months out of the program. Pass/Fail Report Cards are given to sub-recipients for real-time performance numbers. Will be doing a dollar amount so that it is easier to work with for. Obligated money is for only those that are enrolled in a program. Survey forms were presented for both business and customer.

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Auxiliary aids and services are available upon request to individuals with disabilities.

Donna Smith gave the Financial Report, going over the Board Report which shows where we are in each funding source. All Carryover money is 100% spent. The only thing that is not 100% spent is our admin money. We use as much as we can and if anything is left over, we push down to programs. As to current money we are sitting a little low as to what State likes to see us at which is 70% spent. The CARES Act money is the reason for this as it took precedence over the WIOA programs. Mo Works Together we are doing really good. We will be sending some of the money to Southeast WIB as we have a participant that lives in that WIB region but will be working in Poplar Bluff. Covid Grant money is just now taking off and we have until June 2022 to spend it. Jobs League is really low. It is because of the timing that we get the money and have to have it spent. Cost of Services by Participant – want to draw your attention to numbers in the boxes. We want to stay at the 60/40. With Admin money spent we are the lowest of any WIB in the state which is where we want to be.

Our state auditing firm has asked that the Financial Manual we completed last year be approved by the board. The auditors found no findings and only one concern which is bringing this financial manual before the board. Cody Dalton made the motion to approve the Financial Manual, B.J. Wear seconded the motion and the motion passed.

Executive Director gave accolades to Donna Smith for all her hard work on the Wipfli audit. She was also commended by hard work from Harrison Hale the Wipfli auditor.

Inclusion Committee --No report

One Stop Committee -- Becky Brooks reported that the Poplar Bluff Job Center was certified. The West Plains Job Center has received an extension until May 30, 2021.

Youth Committee – Action item needed on Local Policy with Basic Skills Deficiency. Recommended that any of the Out of School youth use the TABE of the WorkKeys as the assessment for their basic skills deficiency. Chris Oravec made the motion to make the change to the Basic Skills Deficiency policy and Robin Thomas seconded. Motion Approved.

Executive Committee – Recommend that the standing committees meet on the 1st Tuesday of July, October, January, and April. This will allow the Executive Committee to review the recommendations made by the various standing committees. B.J. Wear made the motion for this recommendation and seconded by Jennifer Taylor. Motion passed. Recommend the renewal of both Sub-Recipient’s Annual Agreements from July 1, 2021 to June 30, 2022. B.J. Wear made the motion for this recommendation and seconded by Dennis Lancaster. Motion passed.

CLEO Report -- The Honorable Zach Williams stated there was no business that needed to come before the board.

Next meeting is scheduled for Tuesday July 27, 2021.

Motion by B.J. Wear to adjourn, 2nd Robin Thomas. Meeting adjourned at 1:52 pm.