



408 Washington Avenue, Suite 210, West Plains, MO 65775 ♦ Phone 417-257-2630 ♦ MO Relay 711

One Stop Committee  
Meeting Tuesday, January 4, 2022 WebEx  
Minutes

Chris called the meeting to order at 1:00 pm

Donna Parrott completed roll call. Members present: Chris Oravec, Aaron Wheeler, Ryan Hampton, Mike Ennis, Diana Ball, Melinda Hathcoat, Sean Money, and Cathy Hicks

Visitors: Donna Parrott, Cindy Staton, and Terry Sanders

Motion made by Aaron Wheeler to approve previous minutes from October 5, 2021 committee meeting; Melinda Hathcoat approved; motion passed.

Donna Parrott explained some of the Job Center's One Stop Operator responsibilities as required by the Federal WIOA program. These responsibilities were part of the previous RFP that the current sub-recipients bid from. They are also located in the Local Plan.

- The West Plains Job Center was certified as a One-Stop Job Center following the most recent One Stop certification process.
  - In our last quarterly review with the state compliance team, some areas of concern were noted in reference to our region and the One Stop Operator.
    - The principal concern was that the designated One Stop Operator does have to a regular presence in the Job Center.
      - We did have a lack of space in the West Plains Job Center but with recent staff change with one of our partners, space is now available.
    - Other concerns were addressed in our quarterly review.
- It's important that our Committee understands more of the dynamics of the Job Center (AKA One Stop Job Center) for which they help oversee as a committee and board member.

Mike Ennis moved to adjourn, Diana Ball seconded. Meeting adjourned.

Next meeting will be scheduled for Tuesday, April 5, 2022, at 1:00 pm by WebEx.