



**Executive Committee Meeting  
1:00 PM January 10, 2023  
Virtual meeting by WebEx**

Meeting was called to order by Chair, Becky Brooks.

Roll Call was taken. Members present Becky Brooks, Chair; Steve Halter, Secretary; Jody James, Treasurer; Joan Wright, Robin Thomas, and The Honorable Jesse Roy. SCWIB staff: Donna Parrott and Cindy Asberry

Becky Brooks asked for review and questions on Board Minutes from the October 11, 2022, meeting. Steve Halter made motion to approve minutes, Jody James seconded, and motion approved.

Cindy Asberry went over the Quarterly Report for EDSI. She also presented the Basic Skills Youth Assessment Policy update. Robin Thomas made a motion to accept the updated policy, Joan Wright seconded, and the committee approved the motion. Cindy also informed the committee that she is working on the Sub-State Monitoring Report that is due for review at the April Quarterly Board meeting. She also talked about the Job Center Facebook page and other media outreach that can help inform customers of our services.

Donna Parrott (sitting in for Donna Smith) presented the December 2022 Financial Board Report. Donna also introduce Allysia Long as the new financial specialist who is training under Donna Smith.

Donna Parrott presented the Executive Director's Report. Donna presented the PY21 Q4 Quarterly Performance Review and the EDSI Corrective Action Plan and their process documents. Also presented was the ITA Dollar Waiver to extend the maximum amount from \$5,000 to \$10,000 for the remainder of the PY22 program year. Robin Thomas made a motion to approve the ITA Dollar Waiver, Jody James seconded, and the Executive Committee approved the motion.

Committee Reports were given:

- Youth - January 5, 2023 – Joan Wright gave an overview of the meeting;
- Inclusion – January 5, 2023 – Robin Thomas gave an overview of the meeting;
- One-Stop – January 5, 2023 – Beck Brooks gave an overview of the meeting;

Motion made by Jody James to adjourn and seconded by Steve Halter.