



South Central
WORKFORCE
Investment Board

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Relay 711

Executive Committee Meeting
1:00 PM October 12, 2021
OzSBI Hanger & WebEx

Meeting was called to order at 1:06 pm by Chair, Becky Brooks.

Roll Call was taken. Members present in person: The Honorable Mark Collins, Treasurer Jody James. Members by WebEx Becky Brooks, Chair, Chris Oravec, Vice Chair, Steve Halter, Cody Dalton and Lisa Aden. It was established that there was a quorum.

Guests: Donna Parrott, Cindy Staton, and Donna Smith

Agenda was sent to all board staff prior to meeting. Becky Brooks asked for review and questions on Board Minutes from the July 13, 2021 meeting. Hearing no questions nor discussion, Becky asked for a motion to approve. Lisa Aden made motion to approve as presented and by Chris Oravec 2nd. Motion passed and minutes were approve as presented.

Becky Brooks then gave a report out on the Poplar Bluff Job Center in looking for a new location for less rent in order to cut costs. Becky also reminded everyone that OWD will be in West Plains on Thursday October 14 from 8:30 – 10:00am for the presentation of the Job Centers of the Future, and asked all to attend if they had time.

Donna Parrott gave the Executive Director's Report – Job Center are now 100 % Certified. Introduction of Cindy Stanton, as the New Compliance Officer replacing Valarie Haring. Valarie will be going part time as the new Outreach Coordinator for the region. Donna discussed the Board received from Mardy Leathers stating that the response will be given back by October 15th. Report out on the Job Centers and how many walk in on the average for the 1st Qtr. West Plains average 30 a week and Poplar Bluff average 26 a week, and she felt this was very low. Report on the Subcontractor staff changes. West Plains is losing Cindy Cowens and Tammy Watson to another funding stream with in Ozark action, and Poplar Bluff is losing Cindy Bridges to another funding stream with in SCMCAA. Discussion was brought up to form a Finance Ad hoc Committee to start reviewing financials in depth more. Becky said she would look at maybe appointing this committee members after the Board Meeting October 26. Donna also brought up the need for the Fiscal Agent Agreement as this was something in the Monitoring Report.

Cindy Stanton gave the WIOA Performance report and went over the information the committee was presented in their packet.

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Donna Smith gave the Finance report and went over the information presented in the packet. Chris Oravec made a motion to accept as presented and Jody James 2nd. Motion Passed

Committee Reports were given as follows:

- Lisa Aden - Youth
- Cody Dalton – Inclusion
- Chris Oravec – One- Stop discussion for the
 - Adult Priority of Service Policy
 - Local Targeted Industry Sector Policy
 - Local Supportive Service Policy changes/additions.
 - Motion to accept all 3 made by Chris Oravec and 2nd by Jody James. Motion Passes

Meeting went into closed session to discuss personnel matters.

Motion made at 2:35 by Chris Oravec to adjourn and 2nd by Jody James.