



**Board Meeting Minutes**  
**1:00 pm Tuesday, October 25, 2022**  
**In person at Poplar Bluff Job Center, OsZBI Bldg. in West Plains, and by WebEx**

Board members present: Board Chair Chris Oravec, Secretary Steve Halter, Treasurer Jody James, Joan Wright, Diana Ball, Mike Ennis, Dennis Lancaster Proxy Sheila Barton, Aaron Wheeler, Robb Cox, William B.J. Wear

CLEO members present: Honorable Jesse Roy, Ripley County – Chair; The Honorable Zack Williams, Wright County; The Honorable Mark Collins, Howell County

SCWIB staff in attendance: Donna Parrott, Executive Director; Cindy Staton, Compliance Officer; Donna Smith, Fiscal

Call to Order: Chris Oravec called the meeting to order. Donna Parrott did roll call and it was established that there was a quorum.

A South Central Region One-Stop Partner presentation was given by board member Joan Wright on the WIOA Title II Adult Education and Literacy (AEL) program.

Samantha Terry, EDSI, gave the sub-recipient report.

Consent Agenda items had been sent out to the board members prior to the board meeting for review. Those items included the following:

- July 26, 2022, Board Meeting Minutes
- SCWIB Standing Committee Appointments for PY22
- ITA Grade Waiver
- Policy updates needed for PY22 2-Year Local Plan Modification
  - Supportive Services
  - Adult Priority of Service Policy
  - Incentive Policy
  - ITA Policy adding non-ITA funded training

B.J. Wear made a motion to accept and approve all the consent agenda items. Jody James seconded the motion. Hearing no discussion, the Chair called for a vote. Diana Ball recused herself from voting. The motion passed and all consent items were approved.

SCWIB Executive Director Donna Parrott presented the Executive Director's Report, the OWD and South Central Performance Review, and the Job Center and county assignments for the Employment Specialists.

SCWIB Staff Member Cindy Asberry presented the PY22, Q1 Benchmarks Performance Report and the job center surveys.

SCWIB Staff Member Donna Smith presented South Central's September 31, 2022, SCWIB budget report and the Welch, Couch & Company extern audit. Mike Ennis made the motion to accept both the budget report and the external audit. Jody James seconded the motion. The board approved the motion.

Committee reports were given on the October 4 meetings for the Committee for Inclusion, One-Stop Committee, and Youth Committee and the October 11 report on the Executive Committee.

Mike Ennis made a motion to adjourn the meeting; Joan Wright seconded the motion; Board approved.

Next meeting will be Tuesday, January 24, 2023.