



408 Washington Avenue, Suite 210, West Plains, Missouri 65775 ❖ Phone 417-257-2630 ❖ MO Relay 711

Committee for Inclusion and Youth Committee Meeting Minutes
11:00 a.m. Tuesday – April 22, 2025
Twin Pines Conservation Center Winona, MO

Committee for Inclusion members in attendance: Diana Ball and Steve McCann.

Youth Committee members in attendance: Joan Wright, Lisa Aden and Ingrid McCallister.

Guests in Attendance: Phyllis Guthrie and Zohn Engelhardt.

The meeting was called to order by Joan Wright, Youth Committee Chair.

Roll Call was taken by Phyllis Guthrie. A quorum was present by members in attendance.

Minutes from January 28, 2025 Committee for Inclusion meeting was reviewed. Diana made the motion to accept the minutes as presented. Steve seconded the motion. Minutes were approved.

Minutes from January 28, 2025 Youth Committee meeting was reviewed. Lisa made the motion to accept the minutes as presented. Ingrid seconded the motion. Minutes were approved.

Phyllis Guthrie provided an update on the current WIOA staffing pattern. She said we are currently fully staffed with three Employment Specialists in West Plains and Poplar Bluff houses the One Stop Operator and three Employment Specialists. Staff have been busy preparing for the youth summer paid work experience. Worksites are being developed across the region for a variety of positions.

Zohn Engelhardt discussed the inclusion outreach efforts that are taking place through the West Plains Job Center. Multiple worksites are being explored, and community partnerships are being developed across the counties. Zohn said things are going very well with youth enrollments also.

Joan asked if anyone had any announcements or questions. As there was no other business, Lisa made a motion to adjourn. Diana seconded the motion. Motion carried and the meeting adjourned.

Next Meeting Date: Tuesday – July 22, 2025
11:00 a.m. at Twin Pines Conservation Center - Winona

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