



South Central
WORKFORCE
Investment Board

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Local Policy 02-2015

Approved: July 28, 2015

Effective: July 28, 2015

Subject: Youth Who Require Additional Assistance

1. Purpose: This policy is written to provide the South Central Workforce Investment Board's Youth Who Requires Additional Assistance definition and required eligibility documentation.
2. Background: Youth eligibility is determined by Federal Law, Federal Rules, and State Issuance. This policy is necessary to further define the eligibility requirements for youth in the South Central Region.
3. Substance: "Youth Who Require Additional Assistance" shall be defined as an individual who:
 - Has failed to secure a job within the past thirty days after employment search. Documentation shall consist of a detailed job search log; or
 - Is employed part-time (less than 30 hours per week) and has been unable to obtain full-time employment within the past three months after employment search. Documentation shall consist of at least two or more recent pay stubs within the last thirty days and a detailed job search log; or
 - Did not achieve the National Career Readiness Certificate (NCRC). Documentation that the individual did not obtain at least the Bronze NCRC will be required.
4. Action: This policy is effective July 28, 2015. Please distribute to appropriate individuals.
5. Contact: Please direct comments or questions regarding this policy to Valarie Haring, Compliance Manager at 417-257-2630 or email vharing@scwib.org.
6. Reference: Workforce Innovation and Opportunity Act of 2015, Department of Labor Proposed Rules, DWD Issuance 02-2015.
7. Recessions: None
8. Attachments: None



Garland Barton, Chair

Partner of **americanjobcenter** network

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Auxiliary aids and services are available upon request to individuals with disabilities.