



Board Meeting Minutes
1:00 pm Tuesday, April 25, 2023
Virtual by WebEx

Board members present: Becky Brooks, Chair; Steve Halter, Secretary; Jody James, Treasurer; Joan Wright; Diana Ball; Dennis Lancaster; Aaron Wheeler; Robin Thomas; JoAnn Hughey; and Lisa Aden.

CLEO members present: Honorable Jesse Roy, Ripley County, Chair and Honorable Ralph Riggs, Howell County.

SCWIB staff in attendance: Donna Smith Fiscal and Scott Davis Compliance Officer

Call to Order: Becky Brooks called the meeting to order.

Roll Call: Becky Brooks completed roll call and it was established that there was a quorum.

Finance Report: Donna Smith presented the SCWIB Quarterly Budget Report. She stated that the WIOA PY22/FY23 funds have not been touched this year and would not be, since FY22 funding needed to be spent before these funds expire at the end of the program year and go back to the State. She requested approval to move FY22 Dislocated Worker funds to the Adult Funds budget up to \$100,000.00 as needed throughout the remainder of this program year ending June 30, 2023. She reminded the Board that FY22 Youth funds of \$175,000 would not be spent by the end of the year and we would lose the remaining balance of those funds on June 30, 2023. She reported that \$24,500 in COVID Grant funding that is not used will be given back to the State as the program ends June 30, 2023. Aaron Wheeler made the motion to accept the budget report with the funds transfer. Lisa Aden seconded the motion. Diana Ball abstained. The board approved the motion.

WIOA Performance Report: Scott Davis presented the Quarterly Performance Review going over enrollment numbers for Adult, Dislocated Worker, and Youth Programs noting that Dislocated Worker and Youth enrollments were low for this point in the program year. These results were duplicated in services numbers as well as training service numbers were low, for this point in the program year. He reviewed Job Center Survey Results noted 10 positive results with all surveys indicating they received services they needed.

Local Policy: Scott requested changes to Local Policy 05-2015 Local Targeted Industries Sectors which currently limits which occupational codes can be utilized for funded training services to those sectors identified as high growth and in demand for our region. These changes will open more in demand occupational codes to provide more training programs for Individual Training Accounts for classroom training, and it will no longer apply to Apprenticeships, On-the-Job Training and/or Work Experience Programs. Robin Thomas made the motion to apply these changes to current policy. Joan Wright seconded, and the motion passed.

WIOA Programs Presentation: Larry Melf and Tamarra Lynn-Richmond, EDSI, gave the sub-recipient report. Tamarra reported current performance levels and indicated her goal of 3 enrollments per week into training services for her staff. She explained the difficulties in obtaining MSGs from the school for exited participants. Larry reported on the improvements made as the year has progressed in enrollments and expenditures. He noted that recent policy changes would result in more training enrollments and is looking to spend FY22 funding before the end of the program year.

Chair Remarks: Becky updated the Board on ITA limit increased to \$10,000.00 for the remainder of the program year. She stated that Scott Davis is currently hired in a Temporary position until a new Director is hired. She explained that the CLEOs okayed support for the State to complete a financial feasibility study to combine Southeast and South Central Regions.

Consent Agenda items: Sent out to the board members prior to the board meeting for review. Those items included the following:

- January 25, 2023, Board Meeting Minutes: Previous Minutes approved with addition to list Robin Thomas as in attendance.

Inclusion Committee Report: Robin Thomas reported Committee was looking at how to include the job center in an event to get EDSI name out there, and recruit target customers. And possibly join another group and combine events. She stated that she would like to see what the vision of new Director for inclusion event in the future.

Youth Committee Report: Joan Wright reported the Committee was brainstorming ideas to engage youth to enroll for services. Tamarra spoke on problems with in-school youth enrollments sharing information on the MOJOBS website being a barrier to enrollments. Joan announced the starting of a new Adult Education site in Doniphan.

One-Stop Committee: Becky reported that Poplar Bluff Job Center certification that was submitted in October 2022 had not been reviewed by the State. She resubmitted both West Plains and Poplar Bluff Certifications but has not heard anything as of today's meeting.

Executive Committee: Becky reported changes to the ITA limit and told the Board that Sub-State Monitoring Report would be completed and reported at next meeting.

New Director: Becky reported that Jody James was offered and accepted the position as Director with CLEO and Executive Committee approval. No start date to announce as of today but she will begin working after her final day with current employer. She will make the decision on Scott in the Compliance position.

July Meeting: Becky announced that the next Board meeting will be in person in July more details to come later.

Consent agenda: Diane stated that the consent agenda ties her hands and would like to see a change. Becky said she would relay that new Director.

Board Officers: Becky reminded Board that a Vice President and Treasurer are needed for Board at this time. Becky asked for volunteers and to keep it in mind if anyone has interest.

Diane Ball made a motion to adjourn the meeting; Lisa Aden seconded the motion; Board approved.

Next meeting will be Tuesday, July 25, 2023.